

SCTCE  
28 SEP 2022  
No. PPT / 1655

The principal,  
SCTCE

HOD,

Mechanical Department  
SCTCE

~~Disciplinary~~  
Action  
Course from  
28/9/2022

U7 Students:

Sir,  
we were the coordinators of the official Industrial Visit approved by the college. Since the official IV remains cancelled, we ~~state~~ here by declare that the students ~~coming~~ coming for IV are equally responsible for its safe conduct. We have the parent consent and 2 parents are accompanying us for the IV. The further conduction of the IV will be completely under the guidance of the tour guide with the consent of our parents. We here declare that we have stepped down from the position of tour coordinator. So we request you to cancel show course issued to us.  
with respect

Anand R  
Sreehari V  
Nidhi Manas

Forwarded.  
J. Anand  
28/9/2022  
(HOD-ME)

To,  
The principal,  
SCTCE,  
HOD,  
Mechanical Department.

U7

Disciplinary  
Action  
Committee

From,  
Anand R  
U7, Town co-ordinator.

Subject: Response to showcause received on 27.09.22

Respected Sir,

The Institutional visit of mechanical (Automobile) batch was initially planned in accordance with the rules stipulated by the college, university, which covered no more than 5 working days. Institutional delay in obtaining the permission due to reasons, namely allocation of lady faculty resulted in the situation where in the required number of tickets was not available in the selected trains. To overcome this, the decision was taken to book tickets in the nearest available trains. This caused the extension of IV program. The change in trains selected for program could not be communicated with the Institution due to scheduling of exams.

On the instructions of the college, we have tried to reschedule the program and new trains were selected that was in accordance with the guidelines, but was rejected by the

To,  
The principal  
SCTCE  
HOD,  
Mechanical Department  
SCTCE

Disciplinary  
Action  
Committee  
From.  
Nithin Manas  
U7 Tour coordinator.

28/9/22  
Subject :- Response to Showcause received on 27.09.2022.


Respected Sir,

The industrial visit of mechanical (Automobile) batch was initially planned in accordance with the rules stipulated by the college/University, which covered no more than 5 working days. Institutional delay in obtaining the permission due to reasons, namely allocation of lady faculty resulted in the situation where in the required number of tickets was not available in the selected trains. To overcome this, the decision was taken to book the tickets in the nearest available trains. This caused the extension of industrial visit program. The change in trains selected for program could not be communicated with institution due the scheduling of exams.

On the instructions of the college, we have tried to reschedule the program and new trains were selected that was in accordance with the guidelines, but was rejected by the college as few tickets could not be confirmed, due to the close date of bookings.

The program was also affected when the lady staff who were assigned to us, backed out at the last minute due to their personal inconveniences.

Due to the above mentioned facts, the students of U7 cannot conduct the industrial visit officially. So, I have decided to leave the role of tour coordinator of my class (U7)

Yours faithfully,  
  
Nithin Manas

forwarded.

J. Jayaram  
28/9/2024  
(HOD - ME)

To,  
The principal  
SCTCE  
HOD,  
Mechanical Department  
SCTCE

Disciplinary  
Action  
Committee  
From,  
Sreehari V  
U7 Team coordinator

28/9/2019  
Subject :- Response to showcase received on 27-09-22  
Respected Sir,

The industrial visit of mechanical (Automobile) batch was initially planned in accordance with the rules stipulated by the college/university, which covered no more than 5 working days. Institutional delay in obtaining the permissions due to reasons, namely allocation of required number of tickets was not available in the selected trains. To overcome this, the decision was taken to book the tickets for the nearest available trains. This caused the extension of Industrial visit Program. This forced change in trains selected for program could not be communicated with institution due the scheduling of exams.

On the instruction of the college, we have tried to reschedule the program and new trains were selected that was in accordance with the guidelines, but was rejected by the college as few tickets could not be confirmed, due to the close date of booking.



MEDH S PRABHU  
MT Town coordinator

MF

To,

The principal

SCTCE

HOD,

Mechanical department

SCTCE

Subject: Response to showcase received on 27-09-2022

Respected sir,

The industrial visit of mechanical batch was initially planned in accordance with the rules stipulated by college/university, which covered no more than 5 working days. Institutional delay in obtaining the permission due to reasons, namely allocation of lady faculty resulted in the situation where the required number of tickets was not available in selected trains. To overcome this the decision was taken to book tickets in the nearest available trains. This caused the extension of industrial visit program. The change in trains selected for the program couldn't be communicated with institution due to scheduling of exams.

on the instructions of the college, we have tried to reschedule the program and new trains were selected that was in accordance with the guidelines, but was rejected by college as few tickets could not be confirmed, due to close date of bookings

have already submitted an apology letter even before  
course was released. Due to the above mentioned facts  
the students of M7 cannot conduct industrial visit officially  
so I have decided to leave the role of tour coordinator  
of my class (M7)

Yours faithfully,  
~~Sumedh~~  
SUMEDH S PRABHU

forwarded.  
↓  
of the letter  
20/11/20  
(HOD - ME)



M.T. P  
MT Tour Coordinator

28/9/2022

To,

The Principal  
SCTCE

HOD,  
Mechanical department  
SCTCE

Subject:- Response to Showcase received on 27.07.2022

Respected Sir,

The industrial visit of mechanical bath was initially planned in accordance with the rules stipulated by the college/university which covered no more than 5 working days. Institutional delay in obtaining the permission due to reasons, namely allocation of lady faculty resulted in the situation where in the required number of tickets was not available in the selected trains. To overcome this, the decision was taken to book the tickets in the nearest available trains. This caused the extension of industrial visit program.

The change in trains selected for program could not be communicated with institution due the scheduling of the university exams.

On the instructions of the college, we have tried to reschedule the program and new trains were selected that was in accordance with the guidelines, but was rejected by the college as few ticket was not confirmed (RAC tickets), due to the close date of bookings

We have already submitted our apology letter before the  
even before the showcase notice was received. We also  
requestal the college for extra classes if required due to the  
extension of the IV. program.

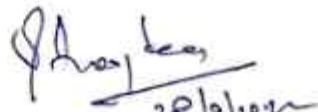
Due to the above mentioned facts, the students of  
M7 cannot conduct the industrial visit officially. So I have  
decided to leave the role of tour coordinator of my class (M7)

Yours faithfully,



AKASH. P.

Forwarded:

  
28/9/2022  
(HOD. M6)

From

Akhil AS

MT TOUR COORDINATOR

To

The Principal

SCT CE

HOD

Mechanical department

SCTCE

Subject - Response to show cause received on 27-09-22

Respected Sir,

The Industrial visit of Mechanical batch was initially planned in accordance with the rules stipulated by the college/university, which covered no more than 5 working days. Institutional delay in obtaining the permission due to the reason, namely allocation of lady faculty resulted in the situation where the required no. of tickets are not available in the selected trains. To overcome this the decision was taken to book the tickets in nearest available train. This cause the extension of the Industrial Visit program. The change in train selected for program could not be communicate with the Institution due to the Scheduling of exams.

On the instructions of college, we have tried to reschedule the program & new trains were selected

that was in accordance with the guidelines, but was rejected by the college as few tickets could not be confirmed due to the close date of booking.

We have already submitted an apology letter even before showcause was released. Due to the above mentioned facts, the students of M7 cannot conduct the industrial visit officially. So, I have decided to leave the role of tour coordinator of my class (M7).

Yours faithfully  
Akhil  
Akhil A.S

Accepted  
28/11/22  
(HOD-ME)

AKHIN PAJAY (407)  
HASHIM A (426)  
SANDEEP SUNIL (451)  
Mechanical Production  
SCTCE



28/09/2022

The Principal  
SCTCE

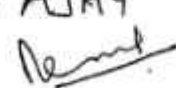
Subject: Resignation letter

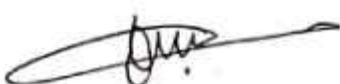
Respected Sir,

We students of B7 are resigning the post of IV coordinators (Mechanical Production (2019-2023)). By all the other students of B7 are responsible for themselves. Also all the parents of students who coming for IV are well aware of the same. So kindly accept this resignation letter.


Yours Sincerely,

SANDEEP SUNIL  


AKHIN PAJAY  


HASHIM A  


Forwarded  
  
Sunesh C. V.

Forwarded.  
  
28/9/2022  
(HOD - ME)

1. Aadithya Nairayan *[Signature]*
2. Abhinath A.S. *[Signature]*
3. Abin. AS *[Signature]*
4. Afzal. J *[Signature]*
5. Akash Babu *[Signature]*
6. Akhin .P. Ajay. *[Signature]*
7. Aksa. S. Parvath *[Signature]*
8. Alwin Albert *[Signature]*
9. Aman .R *[Signature]*
10. Anandhu. S.L *[Signature]*
11. Anantha Krishnan. C.M *[Signature]*
12. Appoo Nallooran. *[Signature]*
13. Asif Khan. *[Signature]*
14. Athul. S. Nair *[Signature]*
15. Bhuvanesh. M.S. *[Signature]*
16. Chandu. S. Chandran. *[Signature]*
17. Firos. P. *[Signature]*
18. Harshadran. G. *[Signature]*
19. Harshankar. V.S. *[Signature]*
20. Hashim. A. *[Signature]*
21. Hassan Maraikeer *[Signature]*
22. Kaathik Nair. *[Signature]*
23. Kaishnendu M.S. *[Signature]*
24. Manushankar. S. *[Signature]*
25. Meenakshi Nair. H. *[Signature]*
26. Megha Nairayan. A.S. *[Signature]*
27. Mohammed Yasir. A. *[Signature]*
28. Ni Devanarayana. *[Signature]*
29. Neelambai. P. *[Signature]*
30. Neha Kiran. *[Signature]*
31. Neha Vishwanathan *[Signature]*
32. Nidhin Pasad. *[Signature]*

33. Nikhil. J.P. *[Signature]*
34. Nikkitha Shaji *[Signature]*
35. Nithin. S. *[Signature]*
36. Pavveen Vijay. *[Signature]*
37. Reshma Jacob. *[Signature]*
38. Ruben. K. Thomas. *[Signature]*
39. Safwan Ahamed. *[Signature]*
40. Sandeep Sunil. *[Signature]*
41. Sidhin. P.S. *[Signature]*
42. Sree thilak. V. Kumara *[Signature]*
43. Sung. S. Suresh. *[Signature]*
44. Sujaj. A.S. *[Signature]*
45. Vys hnev. A.B. *[Signature]*

*[Signature]*  
 Inmesbete  
 (Advisor)

AKHIN P. AJAY  
SCT19MPO07  
MECHANICAL PRODUCTION  
SCTCE

28/09/2022

THE PRINCIPAL  
SCTCE

SUBJECT: RESPONSE TO SHOWCAUSE RELIEVED ON 27/09/2022

Respected Sir,

I Akhin P. Ajay, Tour coordinator of P7, sincerely apologise for violation of college rules for conduction of IV. Considering the safety of the female students of our class and also for getting a female faculty permitted, we had a lag for booking the train tickets, as the seatings need to be in the same compartment for the students.

For this, a decision was taken to book the tickets in the next available trains. This caused the extension of the IV program. The IV program was also delayed due to the late response of the industries that we were planning to visit.

Due to the above mentioned reasons, the students of P7 cannot conduct the IV program officially. Therefore, I have decided to have the role of tour coordinator of my class (P7)

I admit my mistake of not acknowledging the college about the delay of booking tickets and change of train and I am sincerely sorry for that.

Yours sincerely

Akhin P. Ajay

Akhin P. Ajay

Forwarded  
J. Anand  
28/9/20  
(HOD-MC)

Forwarded  
Suresh  
(Akhin)



Sandeep Sunil  
SCTIAMP051  
Mechanical Production (P7)  
SCTCF

28/09/22

To: The Principal.  
SCTCF

Subject: Response to showcause received on 29-09-2022

Respected Sir,

I Sandeep Sunil, Tour coordinator of P7, sincerely apologise for violation of college rules for conduction of IV. Considering the safety of the female students of our class and also for getting a female faculty permitted, we had a lag for booking the train tickets as the seatings need to be in the same compartment for the student.

For this, a decision was taken to book the tickets in the next available trains. This caused the extension of the IV program. The IV program was also delayed due to the late response of the industries that we were planning to visit.

Due to the above mentioned reasons, the students of P7 cannot conduct the IV program officially. Therefore I have decided to leave the role of tour coordinator of my class (P7)

I admit my mistake of not acknowledging the college about the delay of booking tickets and change of train and am sincerely sorry for that.

Yours Sincerely

Sandeep Sunit

~~Sandeep~~

Forwarded

~~S. S.~~ Suresh Ch. K.  
(Admission)

Forwarded

~~S. S.~~  
S. S. K.  
(H.O.-M.C.)

HASHIM A

SCT19MPD26

Mechanical Production (P7)

SCTCE.

28/09/22

The Principal

SCTCE

Subject: Response to show cause received  
on 27-09-22.

Respected sir,

I Hashim A, tour coordinator of P7,  
sincerely apologize for violation of college  
rule for coordinator of IV. Considering  
the safety of the female students of our  
class and also for getting a female  
faculty Permitted, we had a log for  
booking the train tickets, as the seatings  
need to be in the same compartment for  
the students.

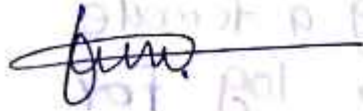
For this, a decision was taken to book the  
tickets in the next available trains. This  
caused the extension of the IV Program.  
The IV Program was also delayed due to the  
late response of the industries that  
were planning to visit.

Due to the above mentioned reasons, the students of P7 cannot conduct the IV Program officially. therefore i have decided to leave the role tour coordinator of my own (P7)

I admit my mistake of not acknowledging the college about the delay of booking tickets and change of train and I am sincerely sorry for that.

Your sincerely


Hashim A



Forwarded

  
Sushikta  
(Advisor)

Forwarded

  
20/10/2019  
(Hashim A)



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No.589/PRL/2017/SCTCE

Dated: 05.11.2019

**WARNING NOTICE**

To

Sri. Aswanth Krishna, M7


Sub: SCTCE - Academic - Violation of Students' Code of Conduct - Issue of Warning Notice - reg

Ref: 1. Show Cause Notice dated 31.10.2019  
2. Reply to Show Cause Notice dated 02.11.2019  
3. Meeting of Disciplinary actions/Students' Advisory System held on 04.11.2019  
4. SCTCE Students (Conduct and Disciplinary) Code - 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

Show Cause Notice has been issued to you (ref.1) for taking a leading role in striking the academic works in the college on 29.10.2019 by organizing a procession, entering the classes while those were in session and compelling other students to participate in it, without giving a notice or obtaining the permission of the competent authority.

The reply submitted by you (ref. 2) has been discussed in the Disciplinary actions/Students' Advisory System committee held on 04.11.2019. As it has been a clear violation of the Students (Conduct and Disciplinary) Code - 2012, it warrants disciplinary action to be taken against you, so that other students won't repeat such misdeeds in the campus. However, considering your academic future, taking the present matter in a lenient view, the disciplinary action is limited to issuing a warning notice to you in this regard.

Accordingly, you are hereby warned not to involve in any indisciplined behavior in future and should observe the Students (Conduct and Disciplinary) Code - 2012, as otherwise stringent disciplinary actions as per the provisions of the Code will be taken against you.

  
PRINCIPAL

To

The parent (by Post)  
The student through Class Advisor  
HOD, Staff Advisor - for entering in the student record  
Staff i/c (Disciplinary actions/Students' Advisory System)



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No.589/PRL/2017/SCTCE

Dated: 31.10.2019

**SHOW CAUSE NOTICE**

To

Sri. Aswanth Krishna, M7

Sub: SCTCE - Academic - Violation of Students' Code of Conduct - Issue of Show Cause Notice - reg

Ref: 1. Disciplinary actions/Student's Advisory system Committee held on 30.10.2019  
2. SCTCE Students (Conduct and Disciplinary) Code - 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

As per the section 3, clause (vi) of above Students' Code of Conduct, organizing or attending any demonstration or procession or meeting other than the one for which prior permission of competent authority has been obtained, is a prohibited behavior, which otherwise warrants disciplinary action. But you, along with some other students of this college, taking a leading role struck the academic works in the college on 29.10.2019 by organizing a procession, entering the classes while those were in session and compelling other students to participate in it. It may also be noted that without any demand put before the undersigned authority, you have initiated the strike.

By this action,

1. You violated the Clause (vi) under Section 3 of the Students (Conduct & Disciplinary Code) - 2012, referred above.
2. You have disturbed our placement activity and the company authorities have expressed their unhappiness to the college.
3. As it was done in the name of a political organization, it opened the way to other sections of students to organize such offensive matters in the name of political organizations in future, as specific norms and understandings prevail in the college as regard to the conduct of activities of students' political organizations. This in turn might lead to incidents, which would disturb the peace and tranquility prevailing in the college.

Your above actions, violating the Code of Conduct of students of this college, amount to serious indiscipline, which warrants disciplinary action to be taken against you. Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on 02.11.2019 to the effect that why action should not be taken against you for your above said actions of grave indiscipline on the campus. If reply is not received within the stipulated time, the matter will be disposed of based on its merit.

  
PRINCIPAL

To

The student through Class Advisor  
HOD  
Staff i/c (Discipline Committee)  
The parent (by Post)



സംവിധാനങ്ങൾ ഉപയോഗിച്ചുള്ള നിർവ്വഹണ രേഖ.  
പ്രതിപാദനം.



അതിനാൽ തന്നെ അത് സമഗ്രമായി നോക്കിയിട്ടുണ്ട്.  
സംവിധാനങ്ങൾ ഉപയോഗിച്ചുള്ള (പ്രതിപാദനത്തിൽ) ഉപയോഗ -  
വിവരങ്ങൾ (സംവിധാനങ്ങൾ ഉപയോഗിച്ചുള്ള) ഉപയോഗ -  
നടന്നു. അതിനാൽ പൂർണ്ണ ഉപയോഗിച്ചു. എല്ലാവിധ വിവരങ്ങൾ  
ഉണ്ട് നൽകുന്നു.

Handwritten text, possibly a date or reference number.

Handwritten signature or name.

Handwritten signature.

Handwritten text below the signature.

Handwritten date: 2/11/19.

Main body of handwritten text, appearing to be a detailed report or account, though the text is mostly illegible due to blurring and handwriting style.





**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM – 695018

No.589/PRL/2017/SCTCE

Dated: 31.10.2019

**SHOW CAUSE NOTICE**

To

**Sri. Aswanth Krishna, M7**

Sub: SCTCE – Academic – Violation of Students' Code of Conduct – Issue of Show Cause Notice – reg

Ref: 1. Disciplinary actions/Student's Advisory system Committee held on 30.10.2019  
2. SCTCE Students (Conduct and Disciplinary) Code – 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

As per the section 3. clause (vi) of above Students' Code of Conduct, organizing or attending any demonstration or procession or meeting other than the one for which prior permission of competent authority has been obtained, is a prohibited behavior, which otherwise would warrants disciplinary action. But you, along with some other students of this college, taking a leading role struck the academic works in the college on 29.10.2019 by organizing a procession, entering the classes while those were in session and compelling other students to participate in it. It may also be noted that without any demand put before the undersigned authority, you have initiated the strike.

By this action,

1. You violated the Clause (vi) under Section 3 of the Students (Conduct & Disciplinary Code) – 2012, referred above.
2. You have disturbed our placement activity and the company authorities have expressed their unhappiness to the college.
3. As it was done in the name of a political organization, it opened the way to other sections of students to organize such offensive matters in the name of political organizations in future, as specific norms and understandings prevail in the college as regard to the conduct of activities of students' political organizations. This in turn might lead to incidents, which would disturb the peace and tranquility prevailing in the college.

Your above actions, violating the Code of Conduct of students of this college, amount to serious indiscipline, which warrants disciplinary action to be taken against you. Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on 02.11.2019 to the effect that why action should not be taken against you for your above said actions of grave indiscipline on the campus. If reply is not received within the stipulated time, the matter will be disposed of based on its merit.

  
**PRINCIPAL**

To

- ✓ The student through Class Advisor  
HOD  
Staff i/c (Discipline Committee)  
The parent (by Post)



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

Draft

No.589/PRL/2017/SCTCE

Dated: 04.11.2019

**WARNING NOTICE**

To

Sri. Aswanth Krishna, M7

Sub: SCTCE - Academic - Violation of Students' Code of Conduct - Issue of ~~Show Cause Notice - reg~~ *Warning notice - reg*

- Ref: 1. Show Cause Notice dated 31.10.2019  
2. Reply to Show Cause Notice dated 02.11.2019  
3. Meeting of Disciplinary actions/Students' Advisory System held on 04.11.2019  
4. SCTCE Students (Conduct and Disciplinary) Code - 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

Show Cause Notice has been issued to you (ref.1) for taking a leading role in striking the academic works in the college on 29.10.2019 by organizing a procession, entering the classes while those were in session and compelling other students to participate in it, without giving a notice or obtaining the permission of the competent authority.

The reply submitted by you (ref. 2) has been discussed in the Disciplinary actions/Students' Advisory System committee held on 04.11.2019. As it has been clear violation of the Students (Conduct and Disciplinary) Code - 2012, it warrants disciplinary action to be taken against you, so that other students won't repeat such misdeeds in the campus. However, considering your academic future, taking the present matter in a lenient view, the disciplinary action is limited to issuing a warning notice to you in this regard.

Accordingly, you are hereby warned not to involve in any indisciplined behavior in future and should observe the Students (Conduct and Disciplinary) Code - 2012, as otherwise stringent disciplinary actions as per the provisions of the Code will be taken against you.

Also,

- ~~1) The disciplinary warning will be entered into the student record.~~
- ~~2) The disciplinary warning letter will be documented in the college office and Principal's office for further reference for issuing course and conduct certificate and all other future references.~~

**PRINCIPAL**

To

The parent (by Post)  
The student through Class Advisor  
HOD, Staff Advisor - for entering in the student record  
Staff i/c (Disciplinary actions/Students' Advisory System)





Draft

**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM – 695018

No.589/PRL/2017/SCTCE

Dated: 04.11.2019

**SHOW CAUSE NOTICE**

To

Sub: SCTCE – Academic – Violation of Students' Code of Conduct – Issue of Show Cause Notice – reg

Ref: 1. Disciplinary actions/Student's Advisory system Committee held on 04.11.2019  
2. SCTCE Students (Conduct and Disciplinary) Code – 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

Some clashes occurred on the campus between students at about 1 PM on 24.10.2019 and the following students were prima face found involved in the incident.

1. Sri. Akhil S Kumar, P7
2. Sri. Amal M S, P7
3. Sri. Harikrishnan V S, P7
4. Sri. Sayooj K, R5
5. Sri. Ali M Rafeek, R5

(1) (x x 1)

By this action, you (Name of the Student) violated the Clause (iii) under Section 3 of the Students (Conduct & Disciplinary Code) – 2012, referred above. The Disciplinary actions/Student's Advisory system Committee held on 04.11.2019 discussed the issue in detail and found that this is a clear violation of Students (Conduct & Disciplinary Code) – 2012.

The above actions, violating the Code of Conduct of students of this college, amount to serious indiscipline, which warrants disciplinary action to be taken against you. Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on or before 11.11.2019 to the effect that why action should not be taken against you for your above said actions of grave indiscipline on the campus. If reply is not received within the stipulated time, the matter will be disposed of based on its merit.

To

The student through Class Advisor  
HOD  
Staff i/c (Discipline Committee)  
The parent (by Post)

  
PRINCIPAL



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No.589/PRI/2017/SCTCE

Dated: 31.10.2019

**SHOW CAUSE NOTICE**

To

**Sri. Aswanth Krishna, M7**

Sub: SCTCE - Academic - Violation of Students' Code of Conduct - Issue of Show Cause Notice - reg

Ref: 1. Disciplinary actions/Student's Advisory system Committee held on 30.10.2019  
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By this action,

1. You violated the Clause (vi) under Section 3 of the Students (Conduct & Disciplinary Code) - 2012, referred above.
2. You have disturbed our placement activity and the company authorities have expressed their unhappiness to the college.
3. As it was done in the name of a political organization, it opened the way to other sections of students to organize such offensive matters in the name of political organizations in future, as specific norms and understandings prevail in the college as regard to the conduct of activities of students' political organizations. This in turn might lead to incidents, which would disturb the peace and tranquility prevailing in the college.

Your above actions, violating the Code of Conduct of students of this college, amount to serious indiscipline, which warrants disciplinary action to be taken against you. Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on 02.11.2019 to the effect that why action should not be taken against you for your above said actions of grave indiscipline on the campus. If reply is not received within the stipulated time, the matter will be disposed of based on its merit.

  
PRINCIPAL

To

✓ The student through Class Advisor  
HOD  
Staff/ie (Discipline Committee)  
The parent (by Post)



Draft

**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM – 695018

No.589/PRL/2017/SCTCE

Dated: 03.09.2019

**WARNING NOTICE**

To

**Sri. Thuhin Satheesh, T5B**

Sub: SCTCE – Violation of the Instruction of Principal – Initiation of Disciplinary action – Issue of Warning Notice – reg

Ref: 1. Enquiry Committee report dated 26.08.2019  
2. Combined meeting of Academic Council and Disciplinary actions/Student's Advisory system held on 29.08.2019  
3. SCTCE Students (Conduct and Disciplinary) Code – 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that some senior students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning these students were unwilling to leave the class. An Enquiry Committee was constituted to enquire into this incident. The Enquiry Committee conducted the enquiry and submitted its report on 26.08.2019. As per the report, it was confirmed that the following students were present in room no 201 at the time of the incident.

1. Sri. Thuhin Satheesh, T5B
2. Sri. Bharath Harshan, M5
3. Sri. Harikrishnan P, M5
4. Sri. Ajmal R Rahim, B5

Based on the recommendation of the Enquiry Committee, the combined meeting of Academic Council and Disciplinary actions/Student's Advisory System convened on 29.08.2019 decided to strongly warn these students not to involve in any indisciplined activities in future.

*Accordingly, you are hereby strongly warned not to involve in any indisciplined activities in future and should observe the Students (Conduct and Disciplinary) Code – 2012, as otherwise stringent disciplinary actions as per the provisions of the Code will be taken against you.*

Also,

- 1) The disciplinary warning will be entered into the student record.
- 2) The disciplinary warning letter will be documented in the college office and Principal's office for further reference for issuing course and conduct certificate and all other future references.

  
**PRINCIPAL**

To

The parent (by Post)  
The student through Class Advisor  
HOD, Staff Advisor – for entering in the student record  
Staff i/c (Disciplinary actions/Students' Advisory System)





**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No. 589/PRL/2017/SCTCE

Dated: 02.09.2019

**OFFICE ORDER**

To

**Sri. Aswin Nath, R5**

Sub: Violation of the instruction of Principal - Initiation of Disciplinary actions - reg

- Ref: 1. Enquiry Committee report dated 26.08.2019  
2. Combined meeting of Academic Council and Disciplinary actions/Student's Advisory system held on 29.08.2019  
3. SCTCE Students (Conduct and Disciplinary) Code - 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class, alongwith other senior students, entered the first year Computer Science & Engineering class (room no 201) at around 1:15 pm on 07.08.2019. Show Cause notice was issued to the students directing to show cause, if any, in writing for their said actions of indiscipline. Also, an Enquiry Committee was constituted to enquire into the incident. The Enquiry Committee conducted the enquiry and submitted its report on 26.08.2019. As per the report, it was confirmed that Sri. Aswin Nath and Sri Swaraj K entered the first year CSE class (room no 201) on 07.08.2019 in violation of the Principal's notice and they confronted and heated arguments with members of Antiragging squad who tried to remove them from the first year class. Based on the recommendation of the Enquiry Committee, the combined meeting of Academic Council and Disciplinary actions/Student's Advisory System convened on 29.08.2019 decided to suspend these students from the rolls of the college for three working days.

Accordingly, Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class is suspended from the rolls of the college for three working days with effect from 03.09.2019. Warning is also issued to these students not to involve in such misdeeds in future. This suspension will be recorded for future references.

  
PRINCIPAL

To

The Student concerned through Staff Advisor  
Parent of student concerned by post  
HOD & concerned Class Advisor - for entering in Student Record  
Staff i/c of Discipline Committee  
A3 section, Exam Wing, Attendance section  
Security



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No. 589/PRL/2017/SCTCE

Dated: 02.09.2019

**OFFICE ORDER**

To

Sri. Swaraj K, U5

Sub: Violation of the instruction of Principal – Initiation of Disciplinary actions – reg

- Ref: 1. Enquiry Committee report dated 26.08.2019  
2. Combined meeting of Academic Council and Disciplinary actions/Student's Advisory system held on 29.08.2019  
3. SCTCE Students (Conduct and Disciplinary) Code – 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class, alongwith other senior students, entered the first year Computer Science & Engineering class (room no 201) at around 1:15 pm on 07.08.2019. Show Cause notice was issued to the students directing to show cause, if any, in writing for their said actions of indiscipline. Also, an Enquiry Committee was constituted to enquire into the incident. The Enquiry Committee conducted the enquiry and submitted its report on 26.08.2019. As per the report, it was confirmed that Sri. Aswin Nath and Sri Swaraj K entered the first year CSE class (room no 201) on 07.08.2019 in violation of the Principal's notice and they confronted and heated arguments with members of Antiragging squad who tried to remove them from the first year class. Based on the recommendation of the Enquiry Committee, the combined meeting of Academic Council and Disciplinary actions/Student's Advisory System convened on 29.08.2019 decided to suspend these students from the rolls of the college for three working days.

Accordingly, Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class is suspended from the rolls of the college for three working days with effect from 03.09.2019. Warning is also issued to these students not to involve in such misdeeds in future. This suspension will be recorded for future references.

  
PRINCIPAL

To

The Student concerned through Staff Advisor  
Parent of student concerned by post  
HOD & concerned Class Advisor – for entering in Student Record  
Staff i/c of Discipline Committee  
A3 section, Exam Wing, Attendance section  
Security



Draft

**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM – 695018

No. 589/PRL/2017/SCTCE

Dated: 02.09.2019

**OFFICE ORDER**

To

Sub: Initiation of Disciplinary actions – Violation of the instruction of Principal – reg

- Ref: 1. Enquiry Committee report dated 26.08.2019  
2. Combined meeting of Academic Council and Disciplinary actions/Student's Advisory system held on 29.08.2019  
3. SCTCE Students (Conduct and Disciplinary) Code – 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 <sup>along with other concerned students</sup> class entered the first year Computer Science & Engineering class (room no 201) at around 1:15 pm on 07.08.2019. Show Cause notice was issued to the students directing to show cause, if any, in writing for their said actions of indiscipline. Also, an Enquiry Committee was constituted to enquire into the incident. The Enquiry Committee conducted the enquiry and submitted its report on 26.08.2019. As per the report, it was confirmed that Sri. Aswin Nath and Sri Swaraj K entered the first year CSE class (room no 201) on 07.08.2019 in violation of the Principal's notice and they confronted and heated arguments with members of Antiragging squad who tried to remove them from the first year class. Based on the recommendation of the Enquiry Committee, the combined meeting of Academic Council and Disciplinary actions/Student's Advisory System convened on 29.08.2019 decided to suspend these students from the rolls of the college for three working days.

Accordingly, Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class is suspended from the rolls of the college for three working days with effect from 03.09.2019. Warning is also issued to these students not to involve in such misdeeds in future. This suspension will be recorded for future references.

  
PRINCIPAL

To

The Student concerned through Staff Advisor  
Parent of student concerned by post  
HOD & concerned Class Advisor – for entering in Student Record  
Staff i/c of Discipline Committee  
A3 section, Exam Wing, Attendance section  
Security





## Report of enquiry committee

26/08/2019

Sub: Violation of the instruction of the Principal's notice (Notice No. 068/PRL/SCTCE dated 02/08/2019)  
- Enquiry committee Report-reg

Ref: Office order No. 589/PRL/2017/SCTCE dated. 09/08/2019

The enquiry committee conducted a very detailed enquiry on 14/08/2019 and 19/08/2019 pertaining to the above incident. The committee findings are presented here with the following observations.

1. It was confirmed that Sri. Aswin Nath of R5 and Sri. Swaraj K of M5 entered first year Computer Science & Engineering class (Room No. 201) at around 01:15 pm on 07/08/2019 in violation of Principal's notice no. 068/PRL/2019/SCTCE dated: 02/08/2019.
2. It was also found that these students confronted and had heated arguments with members of anti ragging squad who tried to remove them from the first year class.
3. During enquiry, the alleged students admitted their presence in the first year class at the time of incident as well as their arguments with the members of anti ragging squad. They also expressed repentance on their behaviour.
4. In addition to the above students, presence of the following students in and around room no. 201 was also confirmed at the time of the incident (as per their written statement attached).
  - a. Thuhin Satheesh (T5B)
  - b. Bharath Harshan (M5)
  - c. Harikrishnan P.(M5)
  - d. Ajmal R Rahim (B5)
5. Students of R1 also confirm the presence of senior students in their class at the time of incident, although they couldn't identify them personally. However no ragging/ harassment was reported.

The committee recommends the academic Council and Disciplinary committee to take necessary disciplinary action against students who have violated the Principal's notice and intervened with the duty of anti-ragging squad and also steps should be taken to prevent such incidents in future.

### Enquiry Committee Members:

1. Dr. Subu Surendran , HOD -CS Department 
2. Sri. Anoop Kumar S., Associate Professor, ME Department 
3. Dr. Mohan G, HOD- ME Department 
4. Sri. Sajith Sethu P, Associate Professor, ECE Department 
5. Smt. Susmitha Kumari S, Assistant Professor, BT Department 

Engineering Committee meeting held on 14/8/2019  
at 2.30pm in Rm. No. 307

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Members Present

1. Dr. Subu Sundaresan
2. Dr. Mohan G.
3. Anoop Kurvar J.
4. Susmitha Kumari S


Students Present

1. Aswin Nath M V
2. Swaraj K


Enquiry Committee meeting held on 19/8/19  
at 1.30pm in Room no. 307

Members Parents

1. Dr. Subu Sundaran
2. Sumantha Kumari S
3. Anoop Kumar S

  
Subu Sundaran  
Anoop Kumar S

Students Parent

1. Thuhin Satheesh
2. BHARATH HARSHAN
3. HARIKRISHNAN P
4. Ajmal R. Rahim

  
Bharath Harshan  
Hari Krishnan P  
Ajmal R. Rahim

From

Swaraj.K  
U5

To

Dr. Prabhakaran

Principal

SCTCE

Sir,

07.08.2019 നു SFI SCT കമ്മിറ്റിയുടെ പ്രസിഡന്റ് എന്ന നിലയിൽ അന്തി നാഗിംഗ് സ്കൂൾ, അന്തി നാർകോട്കെ സെൻ്റ്, ബുക്സെൻ എന്നീ കമ്മിറ്റി കമ്മിറ്റിയുടെ സംരംഭങ്ങളിൽ ഫസ്റ്റ് ഇലേഴ്സിനു പരിചയപ്പെടുത്താൻ പേബി R.(201) ക്ലാസിൽ കൗതുകകരമായി. ഈ സമ്മേതം സ്വീകരിച്ചിട്ടുണ്ട്. ലഭ്യമാകുന്ന അധ്യാപകരുമായി തെറ്റിദ്ധാരണ മൂലം വാഗ്വാദമുണ്ടായി. അത് തെറ്റാണ് എന്ന് മനസ്സിലാക്കുകയും അതിൽ പേദം പ്രകടിപ്പിക്കുകയും ചെയ്യുന്നു.

അത് മാതൊരു വിധ നാഗിംഗ് അക്ഷിപിറ്റികളും നടന്നിട്ടില്ല എന്ന് ഉപുത്തുന്നു.

ഈ വിഷിത്തിലേലുളള രൂപം നടപടികൾ ദയവായി ഒഴിവാക്കണമെന്ന് അപേക്ഷിക്കുന്നു.

വിശ്വസ്തതയോടെ

സ്വരാജ്.കെ  
Sw

To  
Dr. Subu Surenthra  


Aswin Nath M.V  
R5

Dr. prabhakaran S  
principal  
SCCE

Sir,

07.08.2019 നു SFI SCT കൃണിന്റ കമ്മിറ്റി അംഗം എന്ന നിലയിൽ ആന്റി നാരിംഗ് സ്റ്റാഫ്, ആന്റി നാർകോട്ടിക് സെൽ, ബുക്ക് സെൽ എന്നീ കൃണിന്റ കമ്മിറ്റിയുടെ സംരംഭകരുടെ പസ് ഇലക്ട്രിസിറ്റി പരിപാലിച്ചെടുത്താൻ ഭവണ്ടി A<sub>1</sub> (201) ജൂനിയർ കലക്ടർ കടം തന്നു. ഈ സമയത്ത് സൂപ്പർവൈസറായിരുന്ന സെക്യൂരിറ്റി ഓഫീസർക്ക് അറിയാതെ മൂലം ചാർജ്ജ് ചെയ്തു. അന്ന് അദ്ദേഹം എന്ന് മനസ്സിലാക്കുകയും അതിൽ വേദം പ്രദർശിപ്പിച്ചു കടം ചെയ്യുന്നു. അന്ന് കമ്മിറ്റിയിലെ നാരിംഗ് ആക്റ്റിവിറ്റികൾ നടന്നിട്ടില്ല എന്ന് ഉറപ്പു കരുതുന്നു.

ഈ വിഷയത്തിലേക്കുള്ള സൂപ്പർ നടപടികൾ പരിശോധിച്ച് കഴിവാതെ അറിയിക്കുന്നു.

വിദ്യാഭ്യാസ മന്ത്രി

അതിൻ. മാ. ടി. കെ. വി



To  
Dr. Subu Surendran  


Statement before the inquiry committee on 12-08-19 (2 pages)  
On 12th August during the lunch break, I was standing outside  
along with some other people. I did not engaged in any  
ragging activity and would not disrespect to any of the  
teachers of this college and left the first area the teacher asked  
to do so. I was fully aware of the notice read on the  
classroom previous day. In every of I respected every of the  
teachers.

Spinal 1. Lakshmi (BC)  
5/11/19  
Spinal 2. Lakshmi (BC)

Statement before the enquiry committee on 11.08.22 (Monday)

On August 1<sup>st</sup> I was studying outside the classroom along with the other people I suggest in the enquiry and meant to disregard the way of the members of the college. ~~But~~ ~~But~~ But still the last year from now the members asked me to. I am aware of the rules and regulations, and I am extremely sorry for my action which happened upon from my part.

Thomas Gellagade  
11.08.22

statement before the enquiry committee on 19-08-19

On August 7<sup>th</sup> (Wednesday) during the lunch break hours I went to R1 class to meet my friend's brother. I engaged in no ragging activity and in fact no disrespect to any of the teaching staff. When the disciplinary staff asked me to leave the floor, I left without causing any problem. I'm extremely sorry for my action and it won't happen again.

BHARATH HARSHAN (Mechanical Engineering, MS)  
Bharath  
819



Statement before the enquiry committee on 14-08-17

On August 14th I was standing outside the 1st classroom talking with several the students and then I went to talk regarding the lunch roll. I engaged in a rapping and then went back to the classroom. I went to discuss to my of the teaching staff present there and went after the lunch roll was over. I wasn't fully aware of the rules. I am sorry I was not very clear about the situation in any way.

Handwritten name

*[Signature]*

Madam/ Sir

22

From

Antiragging squad,

Allotted to 1<sup>st</sup> floor main building (on 7-8-19, 1.00 pm - 1.30 pm),

SCT College of Engineering.

To

The Principal,

SCT College of Engineering.

**Sub: Report regarding entry of senior students in first year classes during lunch break.**

Respected Sir,

It was noted that a group of senior students entered the first year class, Room No. 201 (first year CS classroom) at around 1.15 pm on 7.8.19. Even after repeatedly warning them regarding the consequences, by the antiragging squad, they were unwilling to leave the class. Among them, Sri. AswinNath (R5) and Sri. Swaraj K. (U5) back answered to the squad and remained in the class, preventing to execute the assigned duty.

Thanking you.

SCTCE,

7-8-19.

Yours Sincerely,

*Sandhya L*  
SANDHYA - L  
ASSOC. PROF IN ECE

*Lakshmi V.S.*  
LAKSHMI - V.S.  
ASST. PROF IN ECE

The above mentioned students have violated Principal's notice no. 066/PRL/2019/SCTCE dt. 02/08/19 with regard to ragging. Recommended for suitable action.

*J. Jayaram*  
7/8/19  
(Chairman  
Anti-ragging Committee)



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM – 695018

No. 589/PRL/2017/SCTCE

Dated: 09.08.2019

**OFFICE ORDER**

- Sub: SCTCE – Academic – Violating the instruction of Principal – Constitution of Enquiry Committee – reg
- Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor  
2. Combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that **Sri. Aswin Nath** of R5 class and **Sri. Swaraj K** of U5 class along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning they were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, the students violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). Since this incident is a clear violation of the instruction of Principal, the combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019 recommended to enquire into the incident and if it is found a case of ragging, the matter shall be reported to the Police or else disciplinary action shall be taken against the offenders.

Accordingly, an enquiry committee with the following members is constituted to enquire into the incidents.

- |   |   |          |
|---|---|----------|
| 1. Dr. Subu Surendran, HOD- CS Department                     | - | Chairman |
| 2. Sri. Anoop Kumar S, Associate Professor, ME Department     | - | Member   |
| 3. Dr. Mohan G, HOD, ME Department                            | - | Member   |
| 4. Sri. Sajith Sethu P, Associate Professor, ECE Department   | - | Member   |
| 5. Smt. Susmitha Kumari S, Assistant Professor, BT Department | - | Member   |

The committee may consider the following terms of reference.

**Terms of Reference**

1. Inquire into the incident of entry of senior students to the first year class as reported by the members of Antiragging squad committee.
2. Inquire into the involvement of other students apart from the students enlisted in the complaint.
3. Verify the veracity of the explanation given by the students in respect of Show Cause Notice.

  
PRINCIPAL

To  
Members concerned



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No.589/PRL/2017/SCTCE

Dated: 09.08.2019

**SHOW CAUSE NOTICE**

To

Sri. Aswin Nath, R5

Sub: SCTCE - Academic - Violating the instruction of Principal - Issue of Show Cause Notice - reg

Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor  
2. Combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that you along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning you were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, you violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on 14.08.2019 to the effect that why action should not be taken against you for your above said actions of indiscipline.

  
PRINCIPAL

To

The student through Class Advisor  
HOD  
Staff i/c (Discipline Committee)  
✓ Enquiry Committee Convener



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No.589/PRL/2017/SCTCE

Dated: 09.08.2019

**SHOW CAUSE NOTICE**

To

Sri. Swaraj K, U5

Sub: SCTCE – Academic – Violating the instruction of Principal - Issue of Show Cause Notice – reg

Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor.  
2. Combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that you along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning you were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, you violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on 14.08.2019 to the effect that why action should not be taken against you for your above said actions of indiscipline.

  
PRINCIPAL

To

The student through Class Advisor  
HOD  
Staff i/c (Discipline Committee)  
Enquiry Committee Convener



Draft

**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM – 695018

No.589/PRL/2017/SCTCE

Dated: 03.09.2019

**WARNING NOTICE**

To

Sri. Thuhin Satheesh, T5B

Sub: SCTCE – Violation of the Instruction of Principal – Initiation of Disciplinary action – Issue of Warning Notice – reg

Ref: 1. Enquiry Committee report dated 26.08.2019  
2. Combined meeting of Academic Council and Disciplinary actions/Student's Advisory system held on 29.08.2019  
3. SCTCE Students (Conduct and Disciplinary) Code – 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that some senior students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning these students were unwilling to leave the class. An Enquiry Committee was constituted to enquire into this incident. The Enquiry Committee conducted the enquiry and submitted its report on 26.08.2019. As per the report, it was confirmed that the following students were present in room no 201 at the time of the incident.

1. Sri. Thuhin Satheesh, T5B
2. Sri. Bharath Harshan, M5
3. Sri. Harikrishnan P, M5
4. Sri. Ajmal R Rahim, B5

Based on the recommendation of the Enquiry Committee, the combined meeting of Academic Council and Disciplinary actions/Student's Advisory System convened on 29.08.2019 decided to strongly warn these students not to involve in any indisciplined activities in future.

*Accordingly, you are hereby strongly warned not to involve in any indisciplined activities in future and should observe the Students (Conduct and Disciplinary) Code – 2012, as otherwise stringent disciplinary actions as per the provisions of the Code will be taken against you.*

Also,

- 1) The disciplinary warning will be entered into the student record.
- 2) The disciplinary warning letter will be documented in the college office and Principal's office for further reference for issuing course and conduct certificate and all other future references.

  
PRINCIPAL

To

The parent (by Post)  
The student through Class Advisor  
HOD, Staff Advisor – for entering in the student record  
Staff i/c (Disciplinary actions/Students' Advisory System)





**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No. 589/PRL/2017/SCTCE

Dated: 02.09.2019

**OFFICE ORDER**

To

**Sri. Aswin Nath, R5**

Sub: Violation of the instruction of Principal - Initiation of Disciplinary actions - reg

- Ref: 1. Enquiry Committee report dated 26.08.2019  
2. Combined meeting of Academic Council and Disciplinary actions/Student's Advisory system held on 29.08.2019  
3. SCTCE Students (Conduct and Disciplinary) Code - 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class, alongwith other senior students, entered the first year Computer Science & Engineering class (room no 201) at around 1:15 pm on 07.08.2019. Show Cause notice was issued to the students directing to show cause, if any, in writing for their said actions of indiscipline. Also, an Enquiry Committee was constituted to enquire into the incident. The Enquiry Committee conducted the enquiry and submitted its report on 26.08.2019. As per the report, it was confirmed that Sri. Aswin Nath and Sri Swaraj K entered the first year CSE class (room no 201) on 07.08.2019 in violation of the Principal's notice and they confronted and heated arguments with members of Antiragging squad who tried to remove them from the first year class. Based on the recommendation of the Enquiry Committee, the combined meeting of Academic Council and Disciplinary actions/Student's Advisory System convened on 29.08.2019 decided to suspend these students from the rolls of the college for three working days.

Accordingly, Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class is suspended from the rolls of the college for three working days with effect from 03.09.2019. Warning is also issued to these students not to involve in such misdeeds in future. This suspension will be recorded for future references.

  
PRINCIPAL

To

The Student concerned through Staff Advisor  
Parent of student concerned by post  
HOD & concerned Class Advisor - for entering in Student Record  
Staff i/c of Discipline Committee  
A3 section, Exam Wing, Attendance section  
Security



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No. 589/PRL/2017/SCTCE

Dated: 02.09.2019

**OFFICE ORDER**

To

Sri. Swaraj K, U5

Sub: Violation of the instruction of Principal – Initiation of Disciplinary actions – reg

- Ref: 1. Enquiry Committee report dated 26.08.2019  
2. Combined meeting of Academic Council and Disciplinary actions/Student's Advisory system held on 29.08.2019  
3. SCTCE Students (Conduct and Disciplinary) Code – 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class, alongwith other senior students, entered the first year Computer Science & Engineering class (room no 201) at around 1:15 pm on 07.08.2019. Show Cause notice was issued to the students directing to show cause, if any, in writing for their said actions of indiscipline. Also, an Enquiry Committee was constituted to enquire into the incident. The Enquiry Committee conducted the enquiry and submitted its report on 26.08.2019. As per the report, it was confirmed that Sri. Aswin Nath and Sri Swaraj K entered the first year CSE class (room no 201) on 07.08.2019 in violation of the Principal's notice and they confronted and heated arguments with members of Antiragging squad who tried to remove them from the first year class. Based on the recommendation of the Enquiry Committee, the combined meeting of Academic Council and Disciplinary actions/Student's Advisory System convened on 29.08.2019 decided to suspend these students from the rolls of the college for three working days.

Accordingly, Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class is suspended from the rolls of the college for three working days with effect from 03.09.2019. Warning is also issued to these students not to involve in such misdeeds in future. This suspension will be recorded for future references.

  
PRINCIPAL

To

The Student concerned through Staff Advisor  
Parent of student concerned by post  
HOD & concerned Class Advisor – for entering in Student Record  
Staff i/c of Discipline Committee  
A3 section, Exam Wing, Attendance section  
Security





Draft

**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM – 695018

No. 589/PRL/2017/SCTCE

Dated: 02.09.2019

**OFFICE ORDER**

To

Sub: Initiation of Disciplinary actions – Violation of the instruction of Principal – reg

- Ref: 1. Enquiry Committee report dated 26.08.2019  
2. Combined meeting of Academic Council and Disciplinary actions/Student's Advisory system held on 29.08.2019  
3. SCTCE Students (Conduct and Disciplinary) Code – 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 <sup>along with other concerned students</sup> class entered the first year Computer Science & Engineering class (room no 201) at around 1:15 pm on 07.08.2019. Show Cause notice was issued to the students directing to show cause, if any, in writing for their said actions of indiscipline. Also, an Enquiry Committee was constituted to enquire into the incident. The Enquiry Committee conducted the enquiry and submitted its report on 26.08.2019. As per the report, it was confirmed that Sri. Aswin Nath and Sri Swaraj K entered the first year CSE class (room no 201) on 07.08.2019 in violation of the Principal's notice and they confronted and heated arguments with members of Antiragging squad who tried to remove them from the first year class. Based on the recommendation of the Enquiry Committee, the combined meeting of Academic Council and Disciplinary actions/Student's Advisory System convened on 29.08.2019 decided to suspend these students from the rolls of the college for three working days.

Accordingly, Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class is suspended from the rolls of the college for three working days with effect from 03.09.2019. Warning is also issued to these students not to involve in such misdeeds in future. This suspension will be recorded for future references.

  
PRINCIPAL

To

The Student concerned through Staff Advisor  
Parent of student concerned by post  
HOD & concerned Class Advisor – for entering in Student Record  
Staff i/c of Discipline Committee  
A3 section, Exam Wing, Attendance section  
Security



## Report of enquiry committee

26/08/2019

Sub: Violation of the instruction of the Principal's notice (Notice No. 068/PRL/SCTCE dated 02/08/2019)  
- Enquiry committee Report-reg

Ref: Office order No. 589/PRL/2017/SCTCE dated. 09/08/2019

The enquiry committee conducted a very detailed enquiry on 14/08/2019 and 19/08/2019 pertaining to the above incident. The committee findings are presented here with the following observations.

1. It was confirmed that Sri. Aswin Nath of R5 and Sri. Swaraj K of M5 entered first year Computer Science & Engineering class (Room No. 201) at around 01:15 pm on 07/08/2019 in violation of Principal's notice no. 068/PRL/2019/SCTCE dated: 02/08/2019.
2. It was also found that these students confronted and had heated arguments with members of anti ragging squad who tried to remove them from the first year class.
3. During enquiry, the alleged students admitted their presence in the first year class at the time of incident as well as their arguments with the members of anti ragging squad. They also expressed repentance on their behaviour.
4. In addition to the above students, presence of the following students in and around room no. 201 was also confirmed at the time of the incident (as per their written statement attached).
  - a. Thuhin Satheesh (T5B)
  - b. Bharath Harshan (M5)
  - c. Harikrishnan P.(M5)
  - d. Ajmal R Rahim (B5)
5. Students of R1 also confirm the presence of senior students in their class at the time of incident, although they couldn't identify them personally. However no ragging/ harassment was reported.

The committee recommends the academic Council and Disciplinary committee to take necessary disciplinary action against students who have violated the Principal's notice and intervened with the duty of anti-ragging squad and also steps should be taken to prevent such incidents in future.

### Enquiry Committee Members:

1. Dr. Subu Surendran , HOD -CS Department 
2. Sri. Anoop Kumar S., Associate Professor, ME Department 
3. Dr. Mohan G, HOD- ME Department 
4. Sri. Sajith Sethu P, Associate Professor, ECE Department 
5. Smt. Susmitha Kumari S, Assistant Professor, BT Department 

Engineering Committee meeting held on 14/8/2019  
at 2.30pm in Rm. No. 307

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Members Present

1. Dr. Subu Sundaresan
2. Dr. Mohan G.
3. Anoop Kurvar J.
4. Susmitha Kumari S


Students Present

1. Aswin Nath M V
2. Swaraj K


Enquiry Committee meeting held on 19/8/19  
at 1.30pm in Room no. 307

Members Parents

1. Dr. Subu Sundaran
2. Sumantha Kumari S
3. Anoop Kumar S


Students Parent

1. Thuhin Satheesh
2. BHARATH HARSHAN
3. HARIKRISHNAN P
4. Ajmal R. Rahim


From

Swaraj.K  
U5

To

Dr. Prabhakaran

Principal

SCTCE

Sir,

07.08.2019 നു SFI SCT കമ്മിറ്റിയുടെ പ്രസിഡന്റ് എന്ന നിലയിൽ അന്തി നാഗിംഗ് സ്കൂൾ, അന്തി നാർകോട്കെ സെൻ്റ്, ബുക്സെൻ്റ് എന്നീ കമ്മിറ്റി കമ്മിറ്റിയുടെ സംരംഭങ്ങളിൽ ഫസ്റ്റ് ഇലേഴ്സിനു പരിചയപ്പെടുത്താൻ പേബി R.(201) ക്ലാസിൽ കൗൺസിലർമാരിൽ. ഈ സമ്മേളനം സൂചിപ്പിച്ചിരിക്കുന്നു. ലഭ്യമാകുന്ന അഡ്വാക്ടമാരിൽ തെറ്റിദ്ധാരണ മൂലം വാഗ്ദാനം ചെയ്തിരിക്കുന്നു. അത് തെറ്റാണ് എന്ന് മനസ്സിലാക്കുകയും അതിൽ പേരും പ്രകടിപ്പിക്കുകയും ചെയ്യുന്നു.

അത് മാത്രമാണ് വിവര നാഗിംഗ് അക്ടീവിറ്റികളും നടന്നിട്ടില്ല എന്ന് ഉപേക്ഷിക്കുന്നു.

ഈ വിഷയത്തിലേക്കുള്ള തുടർ നടപടികൾ ദയവായി ഒഴിവാക്കണമെന്ന് അപേക്ഷിക്കുന്നു.

വിശ്വസ്തതയോടെ

സ്വരാജ്.കെ  
Swaraaj.K

To  
Dr. Subu Surenthra  


Aswin Nath M.V  
R5

Dr. prabhakaran S  
principal  
SCCE

Sir,

07.08.2019 നു SFI SCT കൃണിന്റേ കമ്മിറ്റി അംഗം എന്ന നിലയിൽ ആന്റി നാരിംഗ് സ്റ്റാഫ്, ആന്റി നാർകോട്ടിക് സെൽ, ബുക്ക് സെൽ എന്നീ കൃണിന്റേ കമ്മിറ്റിയുടെ സംരംഭകരുടെ പേര് ഇലക്ട്രിസിറ്റി പരിപാലിച്ചെടുത്താൻ ഭവനി A<sub>1</sub> (201) ജൂനിയർ കലക്ടർക്ക് നൽകി. ഈ സമയത്ത് സൂപ്പർവൈസറായിരുന്ന സെക്യൂരിറ്റി ഓഫീസറായി നെറ്റിപ്പാറമെ മുഖം ചാമ്പ്രാലയ്ക്കായി അന്ന് നെറ്റാൺ എന്ന് മനസ്സിലാക്കുകയും അതിൽ വേദം പ്രദർശിപ്പിച്ചു കൂടും ചെയ്യുന്നു. അന്ന് കമ്മ്യൂണിറ്റി വിഭാഗം ആക്റ്റിവിറ്റികളും നടന്നിട്ടില്ല എന്ന് ഉറപ്പുവരുത്തുന്നു.

ഈ വിഭാഗത്തിലേക്കുള്ള സൂപ്പർ നടപടികൾ പരിശോധിച്ച് കഴിവാതെ അപേക്ഷിക്കുന്നു.

വിദ്യാർത്ഥി

അയിൻ. മാ. ടി. കെ. വി

To  
Dr. Subu Surendran

Statement before the inquiry committee on 12-08-19 (2 pages)  
On 12th August during the lunch break, I was standing outside  
along with some other people. I did not engaged in any  
ragging activity and never in disrespect to any of the  
teachers of this college and left the premises as the teacher asked  
to do so. I was fully aware of the notice read on the  
classroom previous day. In every of I respected any of the  
teachers.

Spinal 1. Lakshmi (BC)  
Date: 12/08/19

Statement before the enquiry committee on 11.08.22 (Monday)

On August 1<sup>st</sup> I was studying outside the classroom along with the other people I suggest in the enquiry and meant to disregard the way of the members of the college. ~~But~~ ~~But~~ But still the last year from now the members asked me to. I am aware of the rules and regulations, and I am extremely sorry for my action which happened upon from my part.

Thomas Gellagade  
11.08.22



statement before the enquiry committee on 19-08-19

On August 7<sup>th</sup> (Wednesday) during the lunch break hours I went to R1 class to meet my friend's brother. I engaged in no ragging activity and in fact no disrespect to any of the teaching staff. When the disciplinary staff asked me to leave the floor, I left without causing any problem. I'm extremely sorry for my action and it won't happen again.

BHARATH HARSHAN (Mechanical Engineering, MS)  
Bharath 819

Statement before the enquiry committee on 14-08-17

On August 14th I was standing outside the 1st classroom talking with several the students and then I went to talk regarding the lunch roll. I engaged in a rapping and then went back to the classroom. I went to discuss to my of the teaching staff present there and went after the lunch roll was over. I wasn't fully aware of the rules. I am sorry I was not very clear about the situation in any way.

Handwritten name

*[Signature]*

Madam/ Sir

22

From

Antiragging squad,

Allotted to 1<sup>st</sup> floor main building (on 7-8-19, 1.00 pm - 1.30 pm),

SCT College of Engineering.

To

The Principal,

SCT College of Engineering.

**Sub: Report regarding entry of senior students in first year classes during lunch break.**

Respected Sir,

It was noted that a group of senior students entered the first year class, Room No. 201 (first year CS classroom) at around 1.15 pm on 7.8.19. Even after repeatedly warning them regarding the consequences, by the antiragging squad, they were unwilling to leave the class. Among them, Sri. AswinNath (R5) and Sri. Swaraj K. (U5) back answered to the squad and remained in the class, preventing to execute the assigned duty.

Thanking you.

SCTCE,

7-8-19.

Yours Sincerely,

*Sandhya L*  
SANDHYA L  
ASSOC. PROF IN ECE

*Lakshmi V.S.*  
LAKSHMI V.S.  
ASST. PROF IN ECE

The above mentioned students have violated Principal's notice no. 066/PRL/2019/SCTCE dt. 02/08/19 with regard to ragging. Recommended for suitable action.

*J. Jayaram*  
7/8/19  
(Chairman  
Anti-Ragging Committee)



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM – 695018

No. 589/PRL/2017/SCTCE

Dated: 09.08.2019

**OFFICE ORDER**

- Sub: SCTCE – Academic – Violating the instruction of Principal – Constitution of Enquiry Committee – reg
- Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor  
2. Combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that **Sri. Aswin Nath** of R5 class and **Sri. Swaraj K** of U5 class along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning they were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, the students violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). Since this incident is a clear violation of the instruction of Principal, the combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019 recommended to enquire into the incident and if it is found a case of ragging, the matter shall be reported to the Police or else disciplinary action shall be taken against the offenders.

Accordingly, an enquiry committee with the following members is constituted to enquire into the incidents.

- |   |   |          |
|---|---|----------|
| 1. Dr. Subu Surendran, HOD- CS Department                     | - | Chairman |
| 2. Sri. Anoop Kumar S, Associate Professor, ME Department     | - | Member   |
| 3. Dr. Mohan G, HOD, ME Department                            | - | Member   |
| 4. Sri. Sajith Sethu P, Associate Professor, ECE Department   | - | Member   |
| 5. Smt. Susmitha Kumari S, Assistant Professor, BT Department | - | Member   |

The committee may consider the following terms of reference.

**Terms of Reference**

1. Inquire into the incident of entry of senior students to the first year class as reported by the members of Antiragging squad committee.
2. Inquire into the involvement of other students apart from the students enlisted in the complaint.
3. Verify the veracity of the explanation given by the students in respect of Show Cause Notice.

  
PRINCIPAL

To  
Members concerned



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No.589/PRL/2017/SCTCE

Dated: 09.08.2019

**SHOW CAUSE NOTICE**

To

Sri. Aswin Nath, R5

Sub: SCTCE - Academic - Violating the instruction of Principal - Issue of Show Cause Notice - reg

Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor  
2. Combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that you along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning you were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, you violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on 14.08.2019 to the effect that why action should not be taken against you for your above said actions of indiscipline.

  
PRINCIPAL

To

The student through Class Advisor  
HOD  
Staff i/c (Discipline Committee)  
✓ Enquiry Committee Convener



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No.589/PRL/2017/SCTCE

Dated: 09.08.2019

**SHOW CAUSE NOTICE**

To

Sri. Swaraj K, U5

Sub: SCTCE – Academic – Violating the instruction of Principal - Issue of Show Cause Notice – reg

Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor  
2. Combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that you along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning you were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, you violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on 14.08.2019 to the effect that why action should not be taken against you for your above said actions of indiscipline.

  
PRINCIPAL

To

The student through Class Advisor  
HOD  
Staff i/c (Discipline Committee)  
Enquiry Committee Convener

"ജനതാകരുണ"



കേരള സർക്കാർ



ഗതാഗത(ഡി) വകുപ്പ്

നമ്പർ.ഡി2/1/2024/ഗതാ

01-01-2024, തിരുവനന്തപുരം

സെക്രട്ടറി

ഗതാഗത കമ്മീഷണർ, തിരുവനന്തപുരം

റോഡ് സുരക്ഷാ കമ്മീഷണർ, കെ.ആർ.എസ്.എ, തിരുവനന്തപുരം

ചെയർമാൻ & മാനേജിംഗ് ഡയറക്ടർ, കെ.എസ്.ആർ.ടി.സി, തിരുവനന്തപുരം

ഡയറക്ടർ, സംസ്ഥാന ജലഗതാഗത വകുപ്പ്, ആലപ്പുഴ

പ്രിൻസിപ്പൽ, ശ്രീ ചിത്തിര തിരുനാൾ കോളേജ് ഓഫ് എഞ്ചിനീയറിംഗ്, തിരുവനന്തപുരം

മാനേജിംഗ് ഡയറക്ടർ, കെ.ടി.ഡി.എഫ്.സി, തിരുവനന്തപുരം

ചീഫ് എക്സിക്യൂട്ടീവ് ഓഫീസർ, കെ.എം.ടി.എ

മാനേജിംഗ് ഡയറക്ടർ, കെ.ആർ.ഡി.സി.എൽ, തിരുവനന്തപുരം

മാനേജിംഗ് ഡയറക്ടർ, കെ.എം.ആർ.എൽ, കൊച്ചി

മാനേജിംഗ് ഡയറക്ടർ, കൊച്ചി വാട്ടർ മെട്രോ


സർ,

വിഷയം:- ഗതാഗത വകുപ്പ് - സ്ത്രീകൾക്ക് നേരേ ഉണ്ടാകുന്ന ലൈംഗികാതിക്രമം തടയുന്നതിനു POSH PORTAL - നിർദ്ദേശം നൽകുന്നത് സംബന്ധിച്ച്.

സൂചന:- വനിതാശിശുവികസന(ബി) വകുപ്പിന്റെ 22-12-2023 ലെ ബി3/304/2023-വശീവിവ നമ്പർ സർക്കുലർ.

സൂചനയിലേയ്ക്ക് താങ്കളുടെ ശ്രദ്ധ ക്ഷണിക്കുന്നതോടൊപ്പം സൂചന സർക്കുലറിന്റെ പകർപ്പ് അറിവിലേയ്ക്കും അനന്തര നടപടികൾക്കുമായി ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു.

വിശ്വസ്തയോടെ,

To Proj Rejinal, Please upload report  4/1/24

കേരള സർക്കാർ



കേരള സർക്കാർ



നം.വശിവിവ-ബി3/304/2023-വശിവിവ  
വനിതാശീശു വികസന (ബി) വകുപ്പ്  
തിരുവനന്തപുരം,  
തീയതി: 22-12-2023

സർക്കുലർ

വിഷയം:- വനിതാ ശീശു വികസന വകുപ്പ് സ്ത്രീകൾക്ക് നേരെയുണ്ടാകുന്ന ലൈംഗികാതിക്രമം തടയുന്നതിന് POSH PORTAL- നിർദ്ദേശം നൽകുന്നതിന് സംബന്ധിച്ച്.

- സൂചന:-
- 1.സർക്കുലർ നമ്പർ 1556/ബി3/2016/സാനീവ തീയതി 26.05.2016.
  - 2.സ.ഉ (സാധാ) നം. 489/2018/സാനീവ തീയതി 13.08.2018.
  - 3.സ.ഉ.(സാധാ) നം. 554/2018/സാനീവ തീയതി 25.9.2018.
  - 4.സർക്കുലർ നമ്പർ സാനീവ-ബി3/65/2020-സാനീവ തീയതി 27.02.2020.
  - 5.വനിതാശീശു വികസന ഡയറക്ടറുടെ 19.05.2023-ലെ DWCD/316/2023-WEC1(2) നമ്പർ കത്ത്.

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തൊഴിലിടങ്ങളിൽ സ്ത്രീകൾക്ക് നേരെയുണ്ടാകുന്ന ലൈംഗികാതിക്രമം തടയുന്നതിനും എല്ലാ സ്ത്രീകൾക്കും അന്തഃസ്തോട്രയും സുരക്ഷിതത്വ ബോധത്തോട്രയും ജോലി ചെയ്യുന്നതിനുള്ള അന്തരീക്ഷം സൃഷ്ടിക്കുന്നതിനുമായി Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 നടപ്പിലാക്കിയിട്ടുണ്ട്. സംസ്ഥാനത്ത് തൊഴിലിടങ്ങളിൽ സ്ത്രീകൾക്കെതിരെയുള്ള ലൈംഗിക അതിക്രമം തടയുന്നതിനും നിയമ സംരക്ഷണം ഉറപ്പാക്കുന്നതിനും 2013 ലെ POSH ACT (Prevention, Prohibition, Redressal) അനുസരിച്ച് എല്ലാ ഗവൺമെന്റ് സ്വകാര്യ സ്ഥാപനങ്ങളിലും പത്തിൽ കൂടുതൽ ജീവനക്കാർ ഉള്ള സ്ഥാപനങ്ങളിൽ ഇന്റേണൽ കമ്മിറ്റിയും, ജില്ലാ തലത്തിൽ ലോക്കൽ കമ്മിറ്റിയും രൂപീകരിക്കുന്നതിന് സൂചന (1) പ്രകാരം നിർദ്ദേശം നൽകിയിട്ടുണ്ട്. 2013-ലെ POSH ACT പ്രകാരം നൽകേണ്ട ഇന്റേണൽ കമ്മിറ്റി വിവരങ്ങളും റിപ്പോർട്ടും രേഖപ്പെടുത്തുന്നതിനായി



POSH ACT COMPLIANCE PORTAL (Web address: posh.wcd.kerala.gov.in) 2023 ജനുവരി 24 ന് ബാലികാ ദിനത്തോടനുബന്ധിച്ച് ബഹു. ആരോഗ്യ-വനിതശിക്ഷ വികസന വകുപ്പ് മന്ത്രി ഉദ്ഘാടനം ചെയ്തിരുന്നു.

പത്തോ അതിലധികമോ ജീവനക്കാരുള്ള (സ്ഥിരം, താൽക്കാലികം) സ്ഥാപന മേധാവികൾ, അവരുടെ സ്ഥാപനത്തിൽ POSH Act പ്രകാരം രൂപീകരിച്ച ഇന്റേണൽ കമ്മിറ്റിയുടെ വിവരങ്ങൾ, പരാതി സംബന്ധിച്ച വിവരങ്ങൾ, റിപ്പോർട്ട് എന്നിവ പോർട്ടലിൽ രേഖപ്പെടുത്തുന്നതിന് നിർദ്ദേശം നൽകുന്നു. ലോക്കൽ കമ്മിറ്റിയിൽ പത്തിൽ കുറവ് ജീവനക്കാരുള്ള പൊതു/സ്വകാര്യ സ്ഥാപനങ്ങളിലെ സ്ത്രീ ജീവനക്കാർ, അസംഘടിത മേഖലയിൽ ജോലി ചെയ്യുന്ന സ്ത്രീകൾ എന്നിവർ, സമർപ്പിക്കുന്ന പരാതികളുടെ എണ്ണം, ലോക്കൽ കമ്മിറ്റി വിവരങ്ങൾ, റിപ്പോർട്ട് സംബന്ധിച്ച വിവരങ്ങൾ എന്നിവ അതാത് ജില്ലാ കളക്ടർ നിയോഗിച്ച ഉദ്യോഗസ്ഥൻ/ഉദ്യോഗസ്ഥ ടി പോർട്ടലിൽ വിവരങ്ങൾ രേഖപ്പെടുത്തുന്നതിന് നിർദ്ദേശം നൽകുന്നു. ടി പോർട്ടൽ എല്ലാ വകുപ്പുകളും മറ്റു പൊതു/സ്വകാര്യ സ്ഥാപനങ്ങളും നിയമ വിധേയമാക്കേണ്ടതാണെന്നും നിർദ്ദേശിക്കുന്നു.

ഉത്തരവിൻ പ്രകാരം

ഡോ. ഷർമിള മേരി ജോസഫ്  
പ്രിൻസിപ്പൽ സെക്രട്ടറി

സെക്ഷൻ ഓഫീസർ.

- സെക്രട്ടറിയേറ്റിലെ എല്ലാ വകുപ്പുകൾക്കും.
- (ഭരണ നിയന്ത്രണത്തിലുള്ള എല്ലാ സ്ഥാപനങ്ങൾക്കും ലഭ്യമാക്കുന്നതിനായി)
- എല്ലാ ജില്ലാ കളക്ടർമാർക്കും.
- എല്ലാ വകുപ്പ് തലവൻമാർക്കും.

# INTERNAL COMPLAINTS COMMITTEE

Constituted as per the Sexual Harassment of Women at Workplace

(Prevention, Prohibition and Redressal) Act, 2013

## MEMBERS

Name	Phone No.	Email ID
Dr. Jayasudha J.S. (Presiding Officer) Dean (Academic) & Professor, Dept. of CS	9495376533	jayasudha@ sctce.ac.in
Smt. Elsamma Prayikalam NGO	9446165516	elsammaprayi @gmail.com
Dr. Shyji S. Associate Professor Dept. of ME	9447310825	shyjis @gmail.com
Smt. Ani Lawrence Asst. Professor Dept. of BT	8590852198	aniesaju @gmail.com
Smt. Divya J. K. Lab Instructor Dept. of BT	9497453352	divyajk360 @yahoo.com
Sri. Binu P. Thomas Lab Instructor Dept. of EC	9446182063	binubethlehem @gmail.com

Aggrieved Women Employees/Students can contact any one  
of these members





**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM – 695018

No. 589/PRL/2017/SCTCE

Dated: 09.12.2021

**OFFICE ORDER**

Sub: SCTCE – Various Committees for the year 2021-22 – Constitution – reg

Ref: Office Order No. 589/PRL/2017/SCTCE dated 26.11.2021

With reference to the above, the Internal Complaint's Committee is reconstituted with the inclusion of Adv. Elsamma Prayikkalam, NGO member.

The order cited under reference stands modified to this effect.

**PRINCIPAL i/c**

To

Dr. Jayasudha J. S.  
Convener - ICC



SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING  
PAPPANAMCODE, TRIVANDRUM - 695018

No. 589/PRL/2017/SCTCE

Dated 26.11.2021

OFFICE ORDER

Sub: SCTCE - Various Committees for the year 2021-22 - Constitution - Final List - reg

The various committees for the academic year 2021-22 and the mandatory committees as insisted by AICTE/KTU have been constituted. The Conveners are requested to convene the first meeting of their committees and prepare an action plan of their proposed activities during the current academic year. The mandatory committees listed in Sl. No. 1 to 9 under 'Mandatory Committees' should function according to the responsibilities assigned by the concerned authorities. The Conveners should ensure the implementation of their action plan with the approval of the Principal. The periodic meeting of the committees must be conducted by the conveners. The periodic reports of the meetings of the committees have to be reported to the undersigned.

Mandatory Committees

Sl No	Name of Committee	Members	Chairperson/ Convenor	Tenure
1	IQAC (KTU)	Dr.Subu Surendran (Co-ordinator), Dr. Libish T M, Susmitha Kumari,S, Dr.Anup.M.S, Dr.Shimi Lawrence, Dr. R. Sasikumar (Member-BoG), Sri. Rajesh K G, Sri. Rajkumar R (nominee from local society-PTA), Student & Dr. Abhilash S S (Alumni), Sri. S. Venugopal, Joint General Manager, HLL Life Care Ltd, Sri. Biju K, Treasurer - IEEE kerala section	Head of Institution Principal (Chairperson)	upto 30.06.2025
2	Disciplinary Action Committee (DAC) (KTU)	Sri. Prem Kumar.J, Sri. Biju Jacob, Smt. Kavitha.K.V	Dr.Anoop Kumar.S (HOD-ME)  (Chairman)	upto 30.06.2025
3	Students Grievance & Appeals Committee (KTU/AICTE)	Dr.Libish.T.M (Convener),Sri. Harikuttan.K, Dr.Jayasudha.J.S, Ms. Aparna Shibu, T7A	Principal (Chairman)	upto 30.06.2025
4	Students Welfare Committee (KTU)	Smt. Sandhya L, Sri. Chitharanjan K	Dr.S.H.Anil Kumar (Chairman)	upto 30.06.2025
5	Grievance Redressal Committee for Faculty and Staff (AICTE)	Dr. Ajith R (Convener), Dr. Kavilal E.G, Dr. Soniya B	Principal (Chairman)	upto 30.06.2025
6	Anti-Ragging Committee (AICTE)	Civil & Police Administration - SI of Police, Local Media Non Government Organisation involved in youth activities Sri. Sabu.V R, Smt. Vineetha Lekshmy.P.V, Dr.Smitha.P.S, Sri. Nelwin Raj N R,Sri. Pushpakumaran, Smt. Laila F, Sri. Anu.G.K, Sri. Suresh.L.B, Sri. Sathoshlal P M	Dr.E.Jayakumar (Convener), Smt. Asha S (Co-convenor)	upto 30.06.2025
7	Internal Complaint Committee (ICC) (AICTE)	Dr.Shyji.S, Smt. Ani Lawrence, Smt.Divya.J.K, Sri. Binu P Thomas, Ms. Jeswin Elizabeth James-B7 Ms. Akshara Bruno-R7, DevaPramod-U7, one member from amongst NGO committed to the cause of women	Dr.Jayasudha.J.S (Presiding Officer)	upto 30.06.2025
8	Gender Justice Forum (Govt.)	Dr.Rohini.S, Divya.S, Meena.S.R, Aryn.S (T7), Jyothika.N (R5), Pooja.P.S (R7)	Dr.Soniya.B	upto 30.06.2025
9	SC/ST Cell (AICTE)	Smt. Subha.V, Sri. Baji.K, Dr. Gijoy.S, Sri. Kumar.G.S, Sri. Suji.A	Dr.Kavilal.E.G Sri. Rejimon R (Co-Convener)	upto 30.06.2025

10	IEDC	Sri. Biju Jacob, Dr.Sreejith B.J, Dr. Jisu Elsa Jacob, Sri. Arun.G.K	Sri. Sabu.V.R (Convener) Sri. Sumesh C K (Co-Convener)	upto 30.06.2025
11	CGPU	Dr.Anoop.M.S, Sri. Sumesh.C.K, Smt.Susmithakumari.S, Sri.Rejimoan.R, Smt.Sandhya.L.	Dr. U. Prakash Sri. Sabu V R (Co-Convener)	upto 30.06.2025
12	NSS Unit		Sri. Rejimoan.R, Smt. Subha.V (Programme Officers)	upto 30.06.2025

### Various Committees constituted for the academic year 2021-22

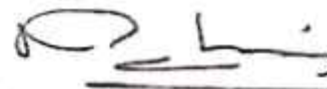
(Duration one Academic Year) (upto the end of the Academic year, i.e. 30.06.2022)

Sl. No	Name of Committee	Members	Chairperson/ Convener	Co-convener
1	(Building, Civil & Furniture) Maintenance	Dr.Ajith.R, Sri. Sabu.V.R, Sri. Salim Paul, Sri.Sumesh.C.K, Smt. Bindhu Bernard, Dr.Sreejith.B.J, Smt.Binu Rajan, Smt.Robini,S, Sri.Hari Kumar.S, Sri.Suresh.L.B, Sri. Santhoshlal.P.M, Sri.Shnjahan.A, Sri. Ajayakumar V R, Sri. Suji A	Dr.Geethakumari.B	Dr.Libish.T.M
2	(Electrical, AC & Plumbing) Maintenance	Sri. George M Joseph, Sri.Biju Jacob, Sri. Giju.C, Sri. Rajasingh, Sri. Harikumar.S, Sri. Jayan.J, Sri. Rahul Kumar S	Dr.Boby Philip	Sri. Sigi Kumar T S, Sri. Rinu Sathyan
3	Transportation	Sri. Sabu.V.R, Smt. Kavitha.K.V, Sri. Vijayan.N.S, Sri. Santhoshlal P.M, Smt. Bindu.V, Sri Kumar.G.S	Sri. Rnjesh.S.P	Dr. Kamal Krishna R
4	Library Council	Smt. Preeja.V, Smt. Subha V, Sri. Renjith.R.J, Dr.Boby Philip, Smt. Goyathri.V, Sri. Vinayan.S, Sri. Pramod.M.R	Dr.Abhilash.S.S	Smt. Renimol.S.S
5	Research & Consultancy Projects	Dr. Jayasudha J S, Dr. Sheeja M K, Dr. Anitha C S, Dr.Shimi Lawrence, Dr.Boby Philip Dr.Anoop.M.S, Dr.Smitha.P.S	Dr.Mohan.G	Sri. Chitrakumar.V.K
6	Professional Societies	Sri. Sumesh.C.K, Dr.Sreejith.B.J,Sri. Shajan S Smt.Susmithakumari.S, Smt. Ani Lawrence, Smt.Soja Salim, Smt.Sandhya.L	Smt. Asha S	Smt. Binu Rajan
7	Computer Services & Networking	Sri. Sumesh.C.K, Smt. Binu Rajan, Smt. Bindu.V, Sri. Saji.G, Sri.Sen.K.V, Sri. Arun.G.K, Sri. Suresh.L.B	Smt. Rejimol Robinson	Smt.Aparna.P.R
8	College Union & Student Activities including CULT A WAY	Dr.S.H.Anil Kumar, Dr.Libish.T.M, Sri. Sabu.V.R, Dr.Arun.M, Sri. Baji.K, Sri. Kumar.G.S, Sri. Kannan.T.S, Sri. Binu P Thomas, Sri. Vishnu.V.J	Sri. George M Joseph	Dr.Sreejith B J
9	Canteen Committee	Dr. Abhilash.S.S, Smt. Aparna.P.R, Dr. Jisu Elsa Jacob, Sri. Chitharanjan.K, Sri. Ajaykumar.V.R, Sri. Vinayan.S.V, Sri. Pramod.M.R, Sri. Suji.A, Sri. Praveen.P.K	Dr.Arun.M	Dr. Kavilal.E.G
10	Staff Welfare	Dr.Arun.M, Dr.Sanu Krishna.S.S, Sri. Rajesh.S.P, Sri. Soja Salim, Smt. Binu Rajan, Smt. Aparna.P.R, Smt. Subha.V, Sri. Vinayan.S.V, Sri. Pramod.M.R, Sri.Praveen.P.K	Sri. Baji.K	Sri. Kumar.G.S
11	Hostel Committee	Dr.Jayakumar.E, Dr.Arun.M, Sri. Rajesh S.P, Smt. Vineethalekshmi.P.V, Smt. Rejimol Robinson, Sri. Nelwin Raj N R	Dr. Arun M	Smt. Vineethalekshmy P V
12	College Magazine, Publication & Public Relation	Dr.Sanukrishna.S.S, Sri.Baji.K, Sri. Chitharanjan K, Sri. Praveen.P.K, Sri. Arun.G.K, Sri. Sanal Kumar, Smt. Bindu V	Dr. Gijoy.S	Dr. Sanukrishna S S
13	Attendance Monitoring (Staff & Students)	Dr.Anilkumar.S.H, Sri. Biju Jacob, Sri. Ajayakumar.V.R, Dr. Nisha Jose.K, Sri. Renjith.R.J, Smt. Reshmi Krishnan, Sri. Saji.G	Dr.Subu Surendran	Sri. Hari Kumar S
14	AICTE Application & Accreditation	Dr.Mohan G, Dr.Shimi Lawrence, Sri. Sajith Sethu P, Smt. Sandhya L, Smt. Preeja V, Smt.Susmithakumari.S, Sri.Saji.G	Dr.Subu Surendran	Dr.Anoop.M.S
15	House Keeping	Smt. Divya.J.K, Smt. Mecna.S.R, Sri. Davidson, Sri.Santhosh Kumar, Sri. Ajayakumar R	Smt. Ani Lawrence	Smt. Meenambika.V.S
16	Class/Time table Monitoring	Sri. Baji.K, Smt.Kavitha KV, Dr.Kamal Krishna.R, Sri. Chitharanjan.K, Smt. Reshmi Krishnan	Dr.Shyji.S	Dr. Smitha P S

		Dr. Boby Philip, Sri. Biju Jacob, Sri. Rinu Sathyan, Sri. Rejimoan.R, Sri. Saji.G, Sri. Arun G.K	Smt. Binu Rajan	Dr. Lekshmi.V.S
18	Women's Forum	Dr. Rohini.S, Smt. Binu Rajan, Smt. Preetha.V.H, Smt. Subha.V, Smt. Suja Devi.V, Smt. Reshmi Krishnan.S	Smt. Soja Salim	Smt. Rejimo Robinson
19	Sports	Sri. Baji.K, Sri. Kumar.G.S, Sri. Rajesh.S.P, Sri. Ajayakumar.V.R, Sri. Kannan.T.S	Sri. Prem Kumar J	Sri. Earnest Robinson
20	Green Protocol	Sri. Rejimoan.R, Dr. Abhilash.S.S, Dr. Sanu Krishna.S.S, Sri. Rinu Sathyan, Dr. Gijoy.S, Smt. Ani Lawrence, Smt. Gayathri V, Smt. Subha.V, Sri. Santhoshkumar.K	Dr. Anoop.M.S	Dr. Kavilal.E.G
21	Continuing Education Cell	Sri. Sabu.V.R, Smt. Gayathri.V, Sri. Rejimoan.R, Sri. Vijayan.N.S, Sri. Santhoshkumar.K, Sri. Ajayakumar.V.R, Dr. Nisha Jose.K, Smt. Preetha.V.H	Dr. Shyjl.S	Smt. Deepa A K
22	Disciplinary Action / Students Advisory System	Sri. Sabu.V.R, Sri. Susmithakumari.S, Smt. Binu Rajan, Smt. Asha.S, Smt. Bindu.V, Sri. Arun.G.K	Dr. Kamal Krishna R	Smt. Rejimo Robinson
23	Examination Cell	Smt. Kavitha.K.V, Smt. Subha.V, Dr. Sanukrishna S S, Dr. Abhilash S S, Dr. Gijoy S (Tenure of the Examination cell- till the completion of the next odd semester examination)	Sri. Salim Paul (Assistant Superintendent)	Sri. Biju Jacob
24	EC of PTA	Principal and all HODs (Tenure of the committee – till the completion of next AGM of PTA)	Dr. Boby Philip (Secretary)	

**Note:** 1. All HODs and Deans shall be invited members in all the Committees upon requirement.

2. In the event of a Member/ Convener/Chairman of a committee leaving the organisation, the Convener/Co-Convener of the committee concerned should report the matter in writing to the Principal to appoint a substitute.



PRINCIPAL i/c

To

The members concerned



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No. 589/PRL/2017/SCTCE

Dated. 02.09.2019

**OFFICE ORDER**

To

Sri. Aswin Nath, R5

Sub: Violation of the instruction of Principal - Initiation of Disciplinary actions - reg

- Ref: 1. Enquiry Committee report dated 26.08.2019  
2. Combined meeting of Academic Council and Disciplinary actions/Student's Advisory system held on 29.08.2019  
3. SCTCE Students (Conduct and Disciplinary) Code - 2012 vide this office order No.1210/A3/2012 dated 20.06.2012

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class, alongwith other senior students, entered the first year Computer Science & Engineering class (room no 201) at around 1:15 pm on 07.08.2019. Show Cause notice was issued to the students directing to show cause, if any, in writing for their said actions of indiscipline. Also, an Enquiry Committee was constituted to enquire into the incident. The Enquiry Committee conducted the enquiry and submitted its report on 26.08.2019. As per the report, it was confirmed that Sri. Aswin Nath and Sri Swaraj K entered the first year CSE class (room no 201) on 07.08.2019 in violation of the Principal's notice and they confronted and heated arguments with members of Antiragging squad who tried to remove them from the first year class. Based on the recommendation of the Enquiry Committee, the combined meeting of Academic Council and Disciplinary actions/Student's Advisory System convened on 29.08.2019 decided to suspend these students from the rolls of the college for three working days.

Accordingly, Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class is suspended from the rolls of the college for three working days with effect from 03.09.2019. Warning is also issued to these students not to involve in such misdeeds in future. This suspension will be recorded for future references.

  
PRINCIPAL

To

The Student concerned through Staff Advisor  
Parent of student concerned by post  
HOD & concerned Class Advisor - for entering in Student Record  
Staff i/c of Discipline Committee  
A3 section, Exam Wing, Attendance section  
Security

From

Antiragging squad,

Allotted to 1<sup>st</sup> floor main building (on 7-8-19, 1.00 pm – 1.30 pm),

SCT College of Engineering.

To

The Principal,

SCT College of Engineering.

**Sub: Report regarding entry of senior students in first year classes during lunch break.**

Respected Sir,

It was noted that a group of senior students entered the first year class, Room No. 201 (first year CS classroom) at around 1.15 pm on 7.8.19. Even after repeatedly warning them regarding the consequences, by the antiragging squad, they were unwilling to leave the class. Among them, Sri. AswinNath (R5) and Sri. Swaraj K. (U5) back answered to the squad and remained in the class, preventing to execute the assigned duty.

Thanking you.

SCTCE,

7-8-19.

*Sandhya L*  
SANDHYA. L  
ASSOC. PROF IN ECE

Yours Sincerely,

*Lakshmi*  
LAKSHMI.V.S.  
ASST. PROF IN ECE

The above mentioned students have violated Principal's notice no. 068/PRL/2019/SCTCE dt. 02/08/19 with regard to ragging.

Recommended for suitable action

*Ajay Kumar*  
7/8/19  
(Antiragging Committee)





**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No.589/PRL/2017/SCTCE

Dated: 09.08.2019

**SHOW CAUSE NOTICE**

To

Sri. Aswin Nath, R5

Sub: SCTCE - Academic - Violating the instruction of Principal - Issue of Show Cause Notice - reg

Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor  
2. Combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that you along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning you were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, you violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on 14.08.2019 to the effect that why action should not be taken against you for your above said actions of indiscipline.

  
PRINCIPAL

To

The student through Class Advisor  
HOD  
✓ Staff i/c (Discipline Committee)  
Enquiry Committee Convener



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No.589/PRL/2017/SCTCE

Dated: 09.08.2019

**SHOW CAUSE NOTICE**

To

Sri. Swaraj K, U5

Sub: SCTCE - Academic - Violating the instruction of Principal - Issue of Show Cause Notice - reg

Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor  
2. Combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that you along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning you were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, you violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on 14.08.2019 to the effect that why action should not be taken against you for your above said actions of indiscipline.

  
PRINCIPAL

To

The student through Class Advisor  
HOD  
Staff i/c (Discipline Committee)  
Enquiry Committee Convener



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM – 695018

No. 589/PRL/2017/SCTCE

Dated: 09.08.2019

**OFFICE ORDER**

- Sub: SCTCE – Academic – Violating the instruction of Principal – Constitution of Enquiry Committee – reg  
Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor  
2. Combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning they were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, the students violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). Since this incident is a clear violation of the instruction of Principal, the combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019 recommended to enquire into the incident and if it is found a case of ragging, the matter shall be reported to the Police or else disciplinary action shall be taken against the offenders.

Accordingly, an enquiry committee with the following members is constituted to enquire into the incidents.

- |   |   |          |
|---|---|----------|
| 1. Dr. Subu Surendran, HOD- CS Department                     | - | Chairman |
| 2. Sri. Anoop Kumar S, Associate Professor, ME Department     | - | Member   |
| 3. Dr. Mohan G, HOD, ME Department                            | - | Member   |
| 4. Sri. Sajith Sethu P, Associate Professor, ECE Department   | - | Member   |
| 5. Smt. Susmitha Kumari S, Assistant Professor, BT Department | - | Member   |

The committee may consider the following terms of reference.

**Terms of Reference**

1. Inquire into the incident of entry of senior students to the first year class as reported by the members of Antiragging squad committee.
2. Inquire into the involvement of other students apart from the students enlisted in the complaint.
3. Verify the veracity of the explanation given by the students in respect of Show Cause Notice.

  
PRINCIPAL

To  
Members concerned



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM – 695018

No. 589/PRL/2017/SCTCE

Dated: 09.08.2019

**OFFICE ORDER**

- Sub: SCTCE – Academic – Violating the instruction of Principal – Constitution of Enquiry Committee – reg  
Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor  
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The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that Sri. Aswin Nath of R5 class and Sri. Swaraj K of U5 class along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning they were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, the students violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). Unauthorized entry of senior students to first year classes will also come within the purview of "RAGGING". Since this incident is a clear violation of the instruction of Principal, the combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019 recommended to enquire into the incident and if it is found a case of ragging, the matter shall be reported to the Police or else disciplinary action shall be taken against the offenders.

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| 2. Sri. Anoop Kumar S, Associate Professor, ME Department     | - | Member   |
| 3. Dr. Mohan G, HOD, ME Department                            | - | Member   |
| 4. Sri. Sajith Sethu P, Associate Professor, ECE Department   | - | Member   |
| 5. Smt. Susmitha Kumari S, Assistant Professor, BT Department | - | Member   |

The committee may consider the following terms of reference.

**Terms of Reference**

1. Inquire into the incident of entry of senior students to the first year class as reported by the members of Antiragging squad committee.
2. Inquire into the involvement of other students apart from the students enlisted in the complaint.
3. Verify the veracity of the explanation given by the students in respect of Show Cause Notice.

  
**PRINCIPAL**

To

Members concerned





**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No.589/PRL/2017/SCTCE

Dated: 09.08.2019

**SHOW CAUSE NOTICE**

To

Sri. Aswin Nath, R5

Sub: SCTCE - Academic - Violating the instruction of Principal - Issue of Show Cause Notice - reg

Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor  
2. Combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that you along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning you were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, you violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). ~~Unauthorized entry of senior students to first year classes will also come within the purview of "RAGGING"~~. Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on 14.08.2019 to the effect that why action should not be taken against you for your above said actions of indiscipline.

  
**PRINCIPAL**

To

The student through Class Advisor  
HOD  
Staff i/c (Discipline Committee)  
Enquiry Committee Convener



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No.589/PRL/2017/SCTCE

Dated: 09.08.2019

**SHOW CAUSE NOTICE**

To

**Sri. Swaraj K, U5**

Sub: SCTCE - Academic - Violating the instruction of Principal - Issue of Show Cause Notice - reg

Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor  
2. Combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that you along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning you were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, you violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). ~~Unauthorized entry of senior students to first year classes will also come within the purview of "RAGGING"~~. Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on 14.08.2019 to the effect that why action should not be taken against you for your above said actions of indiscipline.

  
**PRINCIPAL**

To

The student through Class Advisor  
HOD  
Staff i/c (Discipline Committee)  
Enquiry Committee Convener



**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

*Draft*

No.589/PRL/2017/SCTCE

Dated: 09.08.2019

**SHOW CAUSE NOTICE**

To

**Sri. Aswin Nath, R5**

Sub: SCTCE - Academic - Violating the instruction of Principal - Issue of Show Cause Notice - reg

Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor.  
2. Academic Council held on 08.08.2019

The faculty members who were in the Antiragging squad duty on 07.08.2019 in the first floor of main building reported that you along with some other students entered the first year Computer Science & Engineering class (room no 201) at around 01:15 pm on 07.08.2019. Even after repeated warning you were unwilling to leave the class and shouted to the faculty members who were on Anti Ragging squad duty. By these actions, you violated the instruction of the Principal (Notice No. 068/PRL/2019/SCTCE dated 02.08.2019). Unauthorized entry of senior students to first year classes will also come within the purview of "RAGGING". Hence, you are directed to show cause, if any, in writing to the undersigned on or before 4 pm on 13.08.2019 to the effect that why action should not be taken against you for your above said actions of grave indiscipline. Your reply will be forwarded to the Enquiry Committee, for further recommendations.

**PRINCIPAL**

To

The student through Class Advisor  
HOD  
Staff i/c (Discipline Committee)  
Enquiry Committee Convener



Draft

**SREE CHITRA THIRUNAL COLLEGE OF ENGINEERING**  
PAPPANAMCODE, TRIVANDRUM - 695018

No. 589/PRL/2017/SCTCE

Dated: 09.08.2019

**OFFICE ORDER**

- Sub: SCTCE - Academic - Violating the instruction of Principal - Constitution of Enquiry Committee - reg
- Ref: 1. Report of Antiragging Squad attending duty on 07.08.2019 in the First floor  
2. Combined meeting of Academic Council and Disciplinary Actions/Student's Advisory System held on 08.08.2019

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Accordingly, an enquiry committee with the following members is constituted to enquire into the incidents.

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| 1. Dr. Subu Surendran, HOD- CS Department                     | - | Chairman          |
| 2. Sri. Anoop Kumar S, Associate Professor, ME Department     | - | Member            |
| 3. Dr. Mohan G, HOD, ME Department                            | - | Member            |
| 4. <del>Dr. Libish T M, HOD, ECE Department</del>             | - | <del>Member</del> |
| 5. Sri. Sajith Sethu P, Associate Professor, ECE Department   | - | Member            |
| 6. Smt. Susmitha Kumari S, Assistant Professor, BT Department | - | Member            |

The committee has to submit its report on or before 16.08.2019.

*The committee may consider the following terms of reference*

- To <sup>1.</sup> *Inquire into the incidents of entry of senior students to the first year class as reported by the members of antiragging committee*
2. *Inquire into the involvement of other students apart from the students enlisted in the complaint*
3. *Verify the veracity of the explanation given by notice*

PRINCIPAL



[Translation in English of the Kerala Prohibition of Ragging Act, 1998 published under the authority of the Governor]

THE KERALA PROHIBITION OF RAGGING ACT, 1998\*

(Act 10 of 1998)

An Act to Prohibit ragging in educational institutions in the State of Kerala.

Preamble.- WHEREAS it is expedient to prohibit ragging in educational institutions in the State of Kerala.

BE it enacted in the Forty-Ninth Year of the Republic of India as follows:-

1. *Short title, extent and Commencement.*(1) This Act may be called the Kerala Prohibition of Ragging Act, 1998.

(2) It extends the whole of the State of Kerala.

(3) It shall be deemed to have come into force on the 23<sup>rd</sup> day of October, 1997.

2. *Definition.*-In this Act, unless the context otherwise required,-

(a) 'head of the educational institution' means the Principal or the Headmaster or the person responsible for the management of that educational institution;

(b) 'Ragging' means doing of any act, by disorderly conduct, to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to that student and includes-

(i)teasing, abusing or paying practical jokes on, or causing hurt to, such student; or

(ii) asking a student to do any act or perform something which such student will not, in the ordinary course willingly, do.

3. *Prohibition of ragging.*- Ragging within or without any educational institution is prohibited.

4. *Penalty for ragging.*- Whoever commits, participates in, abets or propagates ragging within, or without, any educational institution shall, on conviction, be punished with imprisonment for a term which may extent to two years and shall also be liable to a fine which may extent to ten thousand rupees.

5. *Dismissal of student.*- Any student convicted of an offence under section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of three years from the date of order of such dismissal.

6. *Suspension of student.*- (1) Whenever any student or , as the case amy be, the parents or guardian, or a teacher of an educational institution complaints, in writing, of ragging to the head of the educational institution, the head of that educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true,

**Actions to be taken against students for indulging and abetting in Ragging in technical institutions Universities including Deemed to be University imparting technical education:-**

1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents. The students who are found to be indulged in ragging should be debarred from taking admission in any technical institution in India.
2. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.
3. Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following.
  - (i) Cancellation of admission
  - (ii) Suspension from attending classes
  - (iii) Withholding/withdrawing scholarship/fellowship and other benefits
  - (iv) Debarring from appearing in any test/examination or other evaluation process
  - (v) Withholding results
  - (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
  - (vii) Suspension/expulsion from the hostel
  - (viii) Rustication from the institution for period ranging from 1 to 4 semesters
  - (ix) Expulsion from the institution and consequent debarring from admission to any other institution.
  - (x) Fine of Rupees 25,000/-
  - (xi) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggars.
4. The institutional authority shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council immediately after occurrence of such incident and inform the status of the case from time to time.
5. Courts should make an effort to ensure that cases involving ragging are taken up on priority basis to send the correct message that ragging is not only to be discouraged but also to be dealt with sternness.